

Application Procedures for Non-Degree Courses (Research Students)
at the Graduate School of Integrated Sciences for Life, Hiroshima University

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A self-supported international student wishing to study a specific subject in Graduate School of Integrated Sciences for Life can apply to be admitted as a research student (Kenkyusei) through the following procedures.

/ Admission Eligibility

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An applicant must have completed 16 years of formal education in a foreign country

An applicant must have been recognized by Graduate School of Integrated Sciences for Life (hereafter, this Graduate School) having the equivalent qualifications of a research student

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As to Japanese ability, a Japanese-Language Proficiency Test (JLPT) N1 certificate or level 1 score of 240 points or more is preferable.

TOEFL®500 CBT173

As to English ability, a TOEFL score of 500 points (CBT 173 points) or more is preferable.

/ Enrollment period and Research Period

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Enrollment date: April 1 or October 1 Research period: 6 months or 1 year

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Research students may apply for a renewal of this period if necessary for the purpose of their studies. The total period as a research student is limited to 2 years.

/ Application Procedures

An applicant must submit the following documents, (1) ~ (7) [(1) ~ (8) for those currently residing in Japan], all of which must be originals (copies are not acceptable except (8)), to each support office in charge of the program. The applicant must have found his/her own academic adviser, who approved the admission in advance.

The documents submitted will be reviewed by the Graduate School of Integrated Sciences for Life. It should be noted that the Graduate School of Integrated Sciences for Life cannot review the documents if they are not sufficient or complete.

Certificates and Recommendations should have been issued within the six months before the time of application. If there are any changes to the content of the submitted documents, please inform the support office immediately.

Any applicant who submits documents with false information is not allowed to enroll.

/ Required Documents

Application form and Personal history (the applicant himself/herself should fill in the prescribed forms in Japanese or English)

Research plan as a research student (Research purpose, concrete research outline, and research methods, summarized in 800 Japanese characters or 300 English words)

Recommendation (This must be prepared by the President or Dean of the faculty at the university or the college attended. The document should be accompanied by Japanese translation, in which the name, position, and contact information of the translator are specified.)

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Copy of passport (Official document certifying nationality if you don't have a passport)

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TOEFL

Documents that certify the applicant's language ability

(Those wishing to study as research students under supervision in Japanese must submit Japanese-Language Proficiency Test (JLPT) N1 certificate. Those wishing to study under supervision in English must submit TOEFL test score certificate.)

Documents that certify the applicant's ability to pay expenses

(An applicant's bank account balance statement and certificate of employment are acceptable. A certificate of scholarship is also acceptable. If any person other than the applicant will pay the applicant's school and living expenses, his/her own bank account balance statement and certificate of employment, etc. should be submitted with the document that certifies the relationship between the applicant and the said person)

Copy of residence card (This applies only to applicants currently residing in Japan)

/ Period of Application

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[Overseas applicants] Not later than four months before admission

(by November 30 for applicants who want to enroll in April, and by May 31 for applicants who want to enroll in October)

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[Applicants currently residing in Japan] Not later than one month before admission

(by February 28 for applicants who want to enroll in April, and by August 31 for applicants who want to enroll in October)

*If the deadline for the submission falls on a Saturday, Sunday, or national holiday, the deadline shall be the previous weekday.

*Any documents submitted after the deadline may not be accepted.

/ Application Fee

(9,800)

When the application is approved by the Academic Affairs Committee of the Graduate School of Integrated Sciences for Life after submission of the documents, the applicant is required to pay the application fee (9,800 yen) as soon as possible. After the payment, the final selection will be made by the Faculty Council of the Graduate School of Integrated Sciences for Life.

/ Admission Procedure

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(84,600

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[Overseas applicants]

An applicant who is approved to become a research student must apply for an “Certificate of Eligibility”, which will be required for the visa request. When the “Certificate of Eligibility” is issued, the applicant must request a visa at the Japanese Embassy in the applicant’s own country.

After visa acquisition and entering Japan, the applicant must submit some necessary documents (these documents will be specified after entry to Japan) to the Graduate School, and pay the enrollment fee (84,600 yen). After these procedures, “Notice of Research Permission” will be issued.

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84,600

[Applicants currently residing in Japan]

When an application is approved by the Academic Affairs Committee of the Graduate School of Integrated Sciences for Life, the applicant must pay the enrollment fee (84,600 yen). Afterwards, “Notice of Research Permission” will be issued.

/ Research Fee

		1	6	178,200
1	356,400	1		2

After the enrollment, a successful applicant will receive a payment slip for the research fee and will be asked to pay it within one month (178,200 yen for six months duration or 356,400 yen for the one-year duration). If the duration of the study is one year, the total payment can be paid in two installments. There is no system of exemption from the research fee.

*The examination fee, enrollment fee, and research fee, once paid, will not be refunded for any reason.